

Rural Water District 3 Seminole Co.

Please indicate: **Request for New Meter** **Change in use**

Rural Water District #3 Seminole County requires all new construction, reactivation of abandoned meters or change in use to be submitted to the District's Engineer for evaluation. The purpose of the evaluation is to ensure that additional meters or changes in use do not have a negative impact on the ability to provide adequate water and pressure to existing members of the system. These requests must also be approved by the Board of Directors after review by the Engineer.

Land Owner: _____ (must match the deed)

If you are not the current land owner and requesting engineering pre-purchase of a property:

Name: _____ Phone Number: _____

Mailing Address: _____

Address or driving directions to proposed meter location: _____

Gallons per month of anticipated use: _____

Use of water: Residential Agricultural Commercial

Required meter and service line size (standard residential is 3/4" with 3/4" service line: _____

Change in use from residential to: _____

The District average residential use is approximately 8,000 gallons. If you have questions on how to calculate your use, please call the office.

Process:

- Step 1: Request for new meter or change in use form and applicable fee
- Step 2: Review by the District's Engineer
- Step 3: Board of Director review (monthly board meetings are the 2nd Tuesday of every month)
- Step 4: If approved, Application for Service, Service Agreement, and payment of Membership, refundable security deposit, meter construction fee or fees to change meter size.
- Step 5: Rural Water #3 will schedule new construction. Meters cannot be activated until proof of DEQ septic is provided.

All forms are available on the District's website, www.seminolerwd3.myruralwater.com under the "forms" tab. The forms can be emailed to rdw3.seminole.county@gmail.com or mailed to PO Box 142 Cromwell, OK 74837 or dropped off at the office at 411 Yahola Street Cromwell, OK 74837

Payment of fees can be paid by cash, check, money order, or with a debit/credit card online at the Districts website noted above. **Fee: \$400 is nonrefundable and due with the application. Additional fee, if approved, \$1,850.00 includes membership to the district, refundable security deposit, meter and construction. Only end \$400 fee with this form.**

I am requesting a new meter or change is use of my existing meter and understand the Engineering fee is nonrefundable. The information I have supplied is accurate and will be used to determine my ability of the District to provide service to the requested location. I understand that failure to provide accurate information about the intended use and amounts of water requested will result in the possible review of the membership in the future.

Land owner / requesting person

Date

Contact information phone / email

Board approved: 01/13/26

Updated form: 01/16/2026