

Rural Water District 3 Seminole Co.

Please indicate: Request for New Meter Change in Use

Rural Water District #3 Seminole County requires all new construction, reactivation of abandoned meters or change in use to be submitted to the District's Engineer for evaluation. The purpose of the evaluation is to ensure that additional meters or change in use do not have a negative impact on the ability to provide adequate water and pressure to existing members of the system. These requests must also be approved by the Board of Directors after review by the Engineer.

Land Owner: _____ (needs to match the deed)

If you are not the current land owner and are requesting engineering pre-purchase of a property:

Name: _____ Phone number _____

Mailing address: _____

Address or driving directions to proposed meter location: _____

Gallons per month of anticipated use: _____

Use of the water: Residential Agricultural Commercial

Requested meter and service line size (standard residential is 3/4" meter with 3/4" service line _____)

Change in use from residential to _____

The District average residential use is approximately 8,000 gallons. If you have questions on how to calculate your use please call the office.

Process:

- Step 1: Request for new meter or change in use form and applicable fee
- Step 2: Review by the District's Engineer
- Step 3: Board of Directors review (monthly Board meetings are the 2nd Tuesday every month)
- Step 4: If approved Application for Service, Service agreement and payment of Membership fees/ Refundable security deposit fees/ meter construction fees or fees to change meter size
- Step 5: Rural Water #3 will schedule meter construction. Meters can not be activated until proof of DEQ septic is provided.

All the forms are available on the District's website www.seminolerwd3.myruralwater.com under the "forms" tab. The forms can be emailed to rwd3.seminole.county@gmail.com or mailed to PO Box 142, Cromwell, OK 74837 or dropped off at the office at 411 Yahola Street, Cromwell, OK. 405-944-5952

Payment of fees can be paid by cash/ check/ money order or with a Debit /Credit card online at the District's website noted above. Fee: \$400.00 is non refundable and due with the application additional fees if approved, \$1,150.00 includes membership to the District, refundable security deposit, meter and construction. Only send the \$400.00 fee with this form.

I am requesting a new meter or change in use of my existing meter, and understand the **Engineering fee is non refundable**. The information I have supplied is accurate and will be used to determine the ability of the District to provide service to the requested location. I understand that failure to provide accurate information about the intended use and amounts of water requested will result in the possible review of the membership in the future.

Land owner / Requesting person/ date

Contact information phone / email